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## NEIGHBOURHOOD PLAN IMPLEMENTATION COMMITTEE MEETING

**MINUTES OF MEETING HELD:** 12 June 2024, 7.00pm  
**VENUE:** Council Chambers, Suite 3, 4 The Limes

**Present:** H Gillings E Jeater Cllr P Jeater Cllr M Hart  
Cllr G Tullett Cllr C Russell Cllr J Winter Cllr P Batchelor

- NP24/11 To Elect a Chair and Vice Chair**  
Cllr Winter as Chair and Cllr Hart as Vice Chair were elected for 2024/25.
- NP24/12 Apologies for Absence – for noting but not approval**  
Apologies were noted from Andrea Pearson, Cllr M Marston
- NP24/13 Announcements and Declarations of Interest**  
There were no declarations of interest presented.
- NP24/14 Public Participation**  
No members of the public were present
- NP24/15 To approve the minutes of the meeting held on 7 February 2024**  
The minutes were approved and signed as an accurate record by Cllr Winter.
- NP24/16 Matters arising for report but not for resolution**  
None
- NP24/17 To receive feedback from the Safe Route proposals**  
A status report had been prepared for the February meeting.  
An update will be issued for the July Council meeting.  
Sufficient progress has been made on the list of tasks in the first report to progress to a new project whilst completing them.  
A sign from the station to the High Street, using Footpath 38, has now been erected, and a finger post from the junction with Bell Mead has been purchased and will be erected soon.  
The three streetlights ordered for the path as it travels through Fairfield will also be installed soon. They will supplement the existing lighting on the path. The kissing gate has been removed and stored, whilst the new gate arrangement is being decided. This allows easier access to the churchyard for push chairs, wheelchairs etc.  
That together with the removal of the barrier at the station end of the path has increased access.  
Elaine had identified a road sign indicating pedestrians walking in the street which would help making some of our routes safer – in particular along Bakers Lane, at the junction with Fryerning Lane and the High Street and along Stock Lane near the railway bridge - on both sides, and the allotments. The sign could be on signage or painted in the road.  
Highways will be approached again, to move the 20mph restriction along Stock Lane to beyond the allotment entrance.

Residents have remarked on the extent of car parking on pavements which impedes pedestrians and those pushing buggies etc. This will be reviewed along with the parking project.

The poor condition of the zebra crossings will be raised again with Highways to bring their re-painting up their list of necessary improvements. The NATS team had removed vegetation along the Fryerning Lane footpath but the security of the boundary with the road continues to need addressing.

Install a finger post for the end of Fryerning Lane footpath.

#### **NP24/18**

##### **To agree a Parking Review**

A working paper had been circulated in advance.

Reference to the chapter on Transport in the Neighbourhood Plan provided the background to the discussion, particularly Policy 5.

It was agreed to contact the BBC lead on parking, Cllr David Kendall, to develop a working relationship with the Council and its Parking Strategy. Cllr Sankey had already discussed the BID interest in High Street parking with him and himself being the BBC representative on the SEPP, would enable influence as the Strategy is further developed.

Other actions to be taken forward included:

- Update the 2018 street audit of parking produced for the NP
- Review of Apps offering household drives for renting
- Establishing the need for parking for employees of local businesses
- Contacting SEPP to remove the double yellow lines on the stretch of the Chelmsford Road from the bus shelter to the Gate into Seymour Field
- Re-open discussions with Greater Anglia/NCP around use of the parking spaces near to Footpath 38
- Review the use of parking spaces in Seymour Field near the Pavilion
- Consider the extent to which parking spaces could be outlined at the bottom of Little Hyde Lane near the underpass
- Re-open discussions with the BBC on the use of garage sites they own in the parish
- Consider the restrictions on parking on New Road, and the number of spaces
- Consider the impact of the installation on EVCs in the Market Square car park during 2024
- Engage the BBC Planners over the impact of the CALA Homes development due to start construction in summer 2024.
- Engage with BBC on the provision of a cycle path to the village as stated in their strategy
- Work with the Anglo on how their car park could become part of the solution for employees during school holidays
- Remain in close contact with BBC Planning Department over their analysis of viability of the sites being put forward under the recent 'Call for Sites' during their LDP revision
- Approach those organisations with car parks along the High Street about their current and possible future use for long stay parking.

#### **NP24/19**

##### **To raise any questions (not for resolution) and confirm the date of the next meeting**

Next meeting will be held at 7.00 pm on Wednesday 11th September in the Parish Office.

#### **NP24/20**

##### **Items for inclusion in the next Agenda** (not requiring resolution or action)

None requested.

#### **NP24/21**

##### **Chair to close the meeting**

Meeting closed at 8.50pm.