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### **LEGAL AND FINANCE COMMITTEE**

#### **MEETING TO BE HELD ON 22<sup>nd</sup> January 2024 at 7.30pm, Council Chambers, Suite 3, 4 The Limes**

Councillors are summoned to attend the above meetings to deal with the following business.

Members of the public and press are warmly welcome to attend.

**Meeting ID: 879 6487 8810**

**Passcode: 519579**

Clerk to the Council

### **AGENDA**

LF24/001	<b>Apologies for Absence – for noting but not approval</b>
LF24/002	<b>Announcements and Declarations of Interest</b>
LF24/003	<b>Public Participation Session</b> <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
LF24/004	<b>To approve the Minutes from the last Meeting held on 27<sup>th</sup> November 2023</b>
LF24/005	<b>Matters Arising for Report / Information Exchange (not for resolution)</b>
LF24/006	<b>To consider any grant applications received</b> <ul style="list-style-type: none"><li>• Ingatestone &amp; Fryerning Angling club</li><li>• Helen Rollason pop-up shop grant</li></ul>
LF24/007	<b>To provide an update on VAT reclaim on sporting hires</b>
LF24/008	<b>To review of 2024/25 budget for presentation to full council</b>
LF24/009	<b>To receive the legal update from NALC relating to churches</b>
LF24/010	<b>Risk Management</b> To agree a procedure for Councillor review of accounts and council finances
LF24/011	<b>GDPR matters</b> Nothing tabled
LF24/012	<b>Finance and Payment approval</b> <ul style="list-style-type: none"><li>• To approve new payments and receipts presented for January 2024</li><li>• Profit and loss account for December 2024</li><li>• To review the Budget tracker for 2023-24</li></ul>
LF24/013	<b>Items for inclusion in the Next Agenda (not requiring resolution or action)</b>
LF24/014	<b>Chair to close the meeting</b> The next Legal and Finance Committee meeting - Monday 26 <sup>th</sup> February 2024, 7.30pm in the Council Office, 4 The Limes, Ingatestone, CM4 0BE