



Parish Office  
 Suite 2  
 4, The Limes  
 Ingatestone  
 Essex  
 CM4 0BE  
 Telephone: 01277 676759  
 Email: clerk@ingatestone-fryerningpc.gov.uk  
 www.ingatestone-fryerningpc.gov.uk

**FACILITIES COMMITTEE**

**Meeting to be held on Monday 17<sup>th</sup> June 2024, 7.30pm, Council Chambers, Suite 3, 4 The Limes**

Committee members are summoned to attend the above meetings to deal with the following business. Members of the public and press are warmly welcome to attend.

**Meeting ID: 836 2748 9456**  
**Passcode: 677930**

 Clerk to the Council

**AGENDA**

FA24/051	<b>Apologies for Absence – for noting but not approval</b>
FA24/052	<b>Announcements and Declarations of Interest</b> <i>All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest.</i>
FA24/053	<b>To approve the Minutes of the Facilities Committee meeting on the 20<sup>th</sup> May 2024</b>
FA24/054	<b>Public participation session</b> <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
FA24/055	<b>Matters Arising for Report (not for resolution)</b>
FA24/056	<b>Caretaker's report</b>
FA24/057	<b>To discuss the High Street Christmas trees</b>
FA24/058	<b>Seymour pavilion and field update</b> <ol style="list-style-type: none"> <li>1. To receive a verbal update on the gym equipment for Seymour</li> <li>2. To receive a verbal update on the footpath to the gym equipment</li> <li>3. To review the pitch and hall hire fees</li> <li>4. To receive an update on water and sewerage supplies to Seymour pavilion</li> <li>5. To consider the quote for repair works on the pavilion</li> </ol>
FA24/059	<b>Fairfield and Ingatestone churchyard update</b> <ol style="list-style-type: none"> <li>1. To discuss the Calvary cross repair work</li> <li>2. To consider the annual RoSPA reports and play equipment repair work</li> <li>3. To confirm the replacement of a vandalised bin</li> </ol>
FA24/060	<b>Fryerning and Cemetery update</b> <ol style="list-style-type: none"> <li>1. To consider the quote for beds and borders at the cemetery</li> <li>2. To review the cemetery fees</li> </ol>
FA24/061	<b>To confirm the purchase of a new office chair</b>
FA24/062	<b>To discuss an offer of a bench donation</b>
FA24/063	<b>Items for inclusion in the next Agenda (not requiring resolution or action)</b>
FA24/064	<b>Chair to close the meeting</b> The next Facilities Committee meeting: <b>7.30pm, Monday 15<sup>th</sup> July 2024, Council Chambers, Suite 3, 4 The Limes</b>