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FACILITIES COMMITTEE

MINUTES OF MEETING HELD: 15 June 2020, 7.30pm
VENUE: Virtual meeting

Present: Cllrs D Sankey (Chair) P Jeater C Russell R Pitman
(8.20pm)

Also Present: R Lee
A Wood (Clerk
and RFO)

Absent Cllr D Carpenter C Baker

FA20/015 Apologies for Absence to be received but not approved

Apologies were received from Cllr Baker.

FA20/016 Announcements and Declarations of Interest

None were presented.

FA20/017 Approval of minutes of the last Facilities meeting held on 25 May 2020

Approved but not signed by Cllr Sankey owing to the nature of the meeting.
The Clerk provided an update on various matters raised in the minutes.

FA20/018 Public participation session

No members of the public were present.

FA20/019 Matters arising for report (not for resolution)

- The Clerk advised that she is in the process of obtaining a new electricity supply contract for the pavilion.
- Cllr Jeater reported on conversations he had with Borough Cllr Jon Cloke regarding the provision of an additional litter bin in Mill Green and the regular emptying of the existing litter and dog bins.
- Cllr Jeater reported that he was meeting with trustees of the Fryerning Parish Rooms to discuss the pond at Fryerning.

FA20/020 Seymour pavilion

An email from Home Comfort catering was discussed and it was agreed that the reopening of the café facility can commence inline with government guidance. The Clerk was asked to proceed with this project.

FA20/021 Football season bookings

- It was **RESOLVED** to provide a credit note for the value of one month's hire for the football teams who had booked the facilities for the 2019/20 season.
Proposed: Cllr Sankey
Seconded: Cllr Lee
All agreed
- The plan for the next football season was discussed and it was agreed that priority will be given to the existing teams with a deadline for booking. The possibility of providing additional cleaning services was discussed to accommodate further teams.

FA20/022 Bell Mead footpath

The Clerk presented an estimate from Stan Tidd Roofing and Building for a new footpath in the land behind Bell Mead. She advised that a formal

discussion on this project was required and recommended obtaining a further quote. It was agreed that this be carried over to the next meeting.

FA20/023 Tree works

The Clerk advised that a quote for the required tree works had been received and that she was waiting for a second quote at this time. It was agreed that this be carried over to the next meeting.

FA20/024 High Street reopening

Cllr Jeater gave an update on the work that had been undertaken on social distancing on the High Street.

FA20/025 Salt bag partnership

The Clerk reported on this scheme and the committee decided that owing to the lack of storage, that the parish council would not take part this year.

FA20/026 Cycle racks

Cllr Pittman joined the meeting at 8.20pm, owing to internet problems

The Clerk presented various options for cycle racks and is working with Cllr Poston to calculate suitable locations along the High Street. She advised that she had liaised with representatives from a local cycle club to identify a suitable design. The Clerk further advised that she was working with the Essex Highways contact to obtain permission. Finally, the Clerk reported that she had contacted Cllr Wagland regarding her grant fund but had not received a response at this time.

FA20/027 To consider any work that can be undertaken by the Parish Caretaker, giving due consideration to the current lockdown measures.

Nothing at this time,

FA20/028 Items for inclusion in the next Agenda (not requiring resolution or action)

Nothing further that has not already been covered.

FA20/029 Close of meeting

The Chair thanked the Cllrs for attending and closed the meeting at 8.30pm

Date of Next Meeting

Monday 13 July 2020 at 7.30pm Venue: Zoom virtual meeting