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PLANNING AND HIGHWAYS COMMITTEE HELD ON THURSDAY 21 March 2020 AT 9.30 A.M. VENUE: Virtual meeting via Zoom

Present :	Clirs	P Poston C Russell	P Davey C Baker	D Sankey R Pittman	J Winter
Also Present:		P Jeater Ir J Cloke	M Hart	D Carpenter	
		L Edmonds Senior Economic Development Officer BBC			Officer BBC
		D Barrs AES	S Newton AES	5	
		A Wood	R Spouge	R Skepelhorn	
		(Clerk and RFO)	(Asst Clerk)	(Apprentice)	
		4 members o	f the public		

ELECTION OF CHAIRMAN It was RESOLVED to elect Clir Phill Poston as Chair of the Committee Proposed Clir Pittman Seconded Clir Davey and agreed ELECTION OF VICE-CHAIRMAN It was agreed not to elect a Vice-Chairman APOLOGIES FOR ABSENCE None were received ANNOUNCEMENTS AND DECLARATIONS OF INTEREST None were declared PUBLIC PARTICIPATION It was agreed that members of the public would be offered the opportunity to speak after Clir Poston had presented the Parish Council's proposals APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING on 5 March 2020 to be held over to the next meeting
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TO DISCUSS A PLAN FOR SOCIAL DISTANCING ON THE HIGH STREET FOR WHEN SHOPS ARE
REOPENED
A paper regarding the points to be discussed was presented to the meeting. The aim is to
have the High Street open, shops and businesses trading and for it to be safe for the
public. The message is Ingatestone is Open and Safe.
Phase 1 – before 1 June Brentwood Borough Council would be putting up social
distancing signs on lampposts on both sides of the street and on pavements. The Borough Council were also producing for distribution to every business/shop a safety pack with
guidelines on health and safety measures.
Car parks were open with the possibility of further parking being added including disabled parking.
<u>Phase 2</u> – would come into effect within weeks of Phase 1 (June/July). To improve social distancing along the High Street by widening footpaths especially at parrow sections
distancing along the High Street by widening footpaths especially at narrow sections, possible contra flow of traffic with lights and traffic, calming measures giving way to oncoming traffic could be introduced resurfacing of road surface. The flow of traffic to be maintained but at a slower speed and access for emergency vehicles maintained. The road could not be closed.

	Phase 3 – (end of July) possible relaxation of hospitality restrictions. Tables and Chairs
	outside pubs, restaurants and tea rooms if safe to do so. Regulated by the Borough
	Council.
	TO DISCUSS A PLAN FOR SOCIAL DISTANCING FOR INGATESTONE WHEN SCHOOL PUPILS
PL20/067	
	RETURN
	Mr Barrs was invited to put forward the measures the Anglo European School were putting
	into place for the return of students.
	The School would re-open in line with Government guidelines provided he had the staff on
	1 June. This should be known by 28 May. One to one wellbeing interviews for year 10
	Monday to Wednesday and Lower 6 Thursday and Friday. Interviews would be staggered.
	He did not know the uptake as many students would incur travel restrictions.
	In September likely to have more students. A safe route would be needed from the Station
	to the School to maintain social distancing. Various suggestions were put forward for this
	and for other students including school buses being re-routed to alongside Seymour Field
	and Parents using New Road and not Willow Green to drop and collect. Students to be
	informed of the route they should take. He only had limited staff to police routes.
	Cllr Poston reported that he had discussed with the Co-op, McColls and Budgens that to
	maintain social distancing they would limit the number of Students allowed in their shops
	at any one time. McColls 1, Co-op and Budgens 2. Mr Barrs would inform students not to
	walk through Budgens and to bring their own snacks and drinks.
	Children attending the Infant and Junior Schools were local and would have
	parents/carers to see them safely to and from school.
	Mr Galvin from Ingatestone & Fryerning Community Club was invited to speak on the
	possibility of using the Club's car park and suspending the parking charge. He said that
	the Trustees were meeting this afternoon and wished to support getting people back to
	the High Street. The Club was currently closed with their only income from the car park. It
	was agreed to send an e-mail to the Trustees after this meeting.
	Children attending the Infant and Junior Schools were local and would have
	parents/carers to see them safely to and from school.
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	Bor Cllr Cloke reported that he Gas works in the High Street were not proceeding at
	present.
	Questions/comments raised:
	Cllr Carpenter raised the question of long queues forming outside shops. A check would
	be kept on this and other methods may have to be used to keep social distancing.
	Cllr Davey suggested limiting parking to 1 hour in Bell Mead and Market Place Car Parks
	with extra parking provision for disabled possibly outside the Co-op and for those with
	walking difficulties.
	Cllr Pittman asked if the Police could ensure safe distancing in the High Street. Cllr Poston
	replied that the Police had no powers as these were guidelines.
	10.50 am Clir Hart left the meeting.
	There were no further questions or comments.
PL20/068	NEXT MEETING DATE to be confirmed Clir Poston thanked all those attending and said that
1 220/000	the minutes of the meeting would be on the Parish Council's website as quickly as
	possible. Meeting closed at 10.55am
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