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**MINUTES OF THE PLANNING & HIGHWAYS COMMITTEE**  
**HELD ON THURSDAY 20<sup>TH</sup> AUGUST 2020 AT 9.30 A.M.**  
**VENUE: Via Zoom**

<b>PRESENT</b>	Cllrs	P Poston	P Davey	J Winter	R Pitman (part)	C Baker	C Russell
	Co-opted Member	L Day					
<b>ABSENT</b>	Cllr	D Sankey					
	Co-opted Member	D Abrey					

PLH20/149	<b>APOLOGIES</b> were received for noting from Cllr Sankey and Mr D Abrey.			
PLH20/150	<b>ANNOUNCEMENTS AND DECLARATIONS OF INTEREST</b> there were none.			
PLH20/151	<b>PUBLIC PARTICIPATION</b> there were no members of the public present.			
PLH20/152	<b>MINUTES OF THE PREVIOUS MEETING (06/08/20)</b> these were agreed as a true record and not signed owing to the nature of the meeting.			
PLH20/153	<b>MATTERS ARISING FOR REPORT (but not for resolution)</b> Cllr Winter had e-mailed Cllr Bridge on the M25 Junction 28 Improvement Scheme but had not received a reply. She would send another e-mail.			
PLH20/154	<b>PLANNING APPLICATION DECISIONS</b>			
	<b>Reference</b>	<b>Address</b>	<b>BBC Recommend</b>	<b>Parish Council</b>
	20/00626/HHA	6 Deepdene	PERMITTED	NO OBJECTION
	20/00652/LBC	36 High Street	PERMITTED	NO OBJECTION
	20/00928/CAT	62 Tor Bryan	NO OBJECTION	NO OBJECTION
PLH20/155	<b>PLANS</b>			
	<b>Reference</b>	<b>Address</b>	<b>Notes</b>	<b>Parish Council</b>
	20/01033/FUL	Mill Green Cottage Mill Green Road	Add single storey link extension and change use of Outbuilding and Cart Lodge to Holiday Accommodation with Associated Operation Development	<b>NO OBJECTION*</b>
	<i>*Subject to Green Belt conditions and Class C1 Registration</i>			
	20/00953/HHA	20 Marks Close	Single storey rear extension to include roof lights, move existing pre-fab garage forward	<b>NO OBJECTION</b>
	20/00666/HHA (Revised)	10 Norton Road	Demolish existing conservatory and construct single storey rear extension	<b>NO OBJECTION*</b>
	<i>*To revised plans</i>			
	20/01101/HHA	37 The Paddocks	Retrospective application for recovering of main roof and installation 2 x roof lights. New render and new roof above bay window to front elevation	<b>NO OBJECTION*</b>
	<i>*The Parish Council notes the Enforcement action</i>			

	20/01063/HHA	1 High Street	Single storey rear extension to include canopy and rooflights and bi fold doors to rear	<b>NO OBJECTION</b>
	20/01107/CAT	16 Tor Bryan	Oak tree – 15% crown and thin of the tree including a lifting (removal of low hanging foliage that obstructs delivery vans on road and in driveway)	<b>NO OBJECTION*</b>
	<i>*Subject to the agreement of the Borough Council's Arboriculturist</i>			
PLH20/156	<b>HIGHWAYS</b> <ul style="list-style-type: none"> <li>• Social Distance Measures – Nothing to report.</li> <li>• M25 Junction 28 Improvement Scheme – Representations to be received by Planning Inspectorate by 11.59 pm Wednesday 9<sup>th</sup> September 2020. Awaiting e-mail from Bor. Cllr Bridge.</li> </ul>			
PLH20/157	<b>CORRESPONDENCE</b> The following correspondence was noted : <ul style="list-style-type: none"> <li>• 17/00102/UNLCOU - Incursion into green belt, Oakwood, Little Hyde Lane. Planning application no.19/01017/FUL approved. Enforcement case still open and awaiting a further planning application for change of use of the land. e-mail received 10/07/20 - An Enforcement Notice for this breach has been served.</li> <li>• 19/00095/UNLAD2 - The Lounge, Bell Mead. e-mail sent requesting Enforcement Officer to re-visit the site as the large "The Lounge" sign had been re-installed in the same location in the Conservation Area. Further e-mail sent 18/06/20.</li> <li>• e-mail dated 17/12/19 to Planning Enforcement – The Viper, Mill Green Road. Update received 03/03/20. Work had now ceased. A plan of works to be drawn up Heritage Officer to visit the site. e-mail 01/06/20 from resident informing of works to the grounds. e-mail sent to Heritage Dept. A meeting with the owner and the Borough Council's Planning and Conservation Officers has been arranged.</li> <li>• A History of 'The Viper' is being compiled for publication in the Parish Council's Newsletter.</li> <li>• 26/05/20 e-mail sent to Borough Council Enforcement re possible breach of planning at 37 The Paddocks (RUD21069992). A retrospective planning application has now been submitted.</li> <li>• 04/06/20 e-mailed Enforcement on building works to roof of North Lodge, Little Hyde Lane (RUD213820794). E-mail sent 24/06/20 - works continuing. A planning application is required for the raised roof. E-mail sent requesting the single storey structure on the front of the property be included in the planning application.</li> <li>• Letter dated 12/06/20 - 20/00090/UNOPDE - The Bumbles, Mill Green Road, possible breach (outbuildings). Planning applications awaited.</li> </ul>			
PLH20/158	<b>BBC STRATEGIC GROWTH OPTIONS</b> <ul style="list-style-type: none"> <li>• <b>Draft Local Plan</b> Nothing to report</li> </ul>			
PLH20/159	<b>LOCAL LISTING</b> - Nothing to report.			
PLH20/160	<b>PARKING</b> <ul style="list-style-type: none"> <li>• Parking proposals – Nothing to report.</li> </ul>			
PLH20/161	<b>BELL MEAD</b> <ul style="list-style-type: none"> <li>• Awaiting date for white lines on older section of car park to be repainted and new disabled bay marked.</li> </ul>			
PLH20/162	<b>NEIGHBOURHOOD PLAN</b> Cllr Winter reported that as the Newsletter was now being delivered the Consultation could be formalised. Cllr Winter was thanked for the note she had circulated on the recent White Paper on Planning			
PLH20/163	<b>OTHER INFORMATION POINTS (not for resolution)</b> none.			
PLH20/164	<b>NEXT MEETING DATE THURSDAY 3<sup>RD</sup> SEPTEMBER 2020 at 9.30 a.m. via Zoom</b>			