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**MINUTES OF THE PLANNING & HIGHWAYS COMMITTEE**  
**HELD ON THURSDAY 4<sup>TH</sup> FEBRUARY 2021 AT 9.30 A.M.**  
**VENUE: Via Zoom**

<b>PRESENT</b>	Cllrs	P Poston	R Pitman	D Sankey	J Winter	P Batchelor
	Co-opted Member	L Day				
<b>ABSENT</b>	Cllr	P Davey	C Baker	C Russell		
	Co-opted Member	D Abrey				

PLH21/034	<b>APOLOGIES</b> were received from Cllrs Davey and Baker and Mr D Abrey.			
PLH21/035	<b>ANNOUNCEMENTS AND DECLARATIONS OF INTEREST</b> Cllr Poston declared an interest in planning application 20/01694/HHA – 51 Tor Bryan.			
PLH21/036	<b>PUBLIC PARTICIPATION</b> there were no members of the public present.			
PLH21/037	<b>MINUTES OF THE PREVIOUS MEETING (21/01/21)</b> were agreed as a correct record but not signed owing to the nature of the meeting.			
PLH21/038	<b>MATTERS ARISING FOR REPORT (but not for resolution)</b> None.			
PLH21/039	<b>PLANNING APPLICATION DECISIONS</b>			
	<b>Reference</b>	<b>Address</b>	<b>BBC Recommend</b>	<b>Parish Council</b>
	20/01473/FUL	Littlecote Cottage Avenue Road	PERMITTED	NO OBJECTION
	20/01696/HHA	2 Tor Bryan	PERMITTED	NO OBJECTION
	20/01749/HHA	31 Docklands Avenue	REFUSED	OBJECTION
	20/01694/HHA	51 Tor Bryan	REFUSED	NO OBJECTION
	20/01739/HHA	Draycott House Back Lane	REFUSED	NO OBJECTION
	20/01792/TPO	Land adjacent to 3 Rectory Close	NO OBJECTION	NO OBJECTION
PLH21/040	<b>PLANS</b>			
	<b>Reference</b>	<b>Address</b>	<b>Notes</b>	<b>Parish Council</b>
	21/00054/HHA	5 Tor Bryan	Two storey rear extension with pitched roof to first floor element and flat roof to ground floor element	<b>NO OBJECTION*</b>
	<i>*To the extension. The Parish Council is concerned at the specification of ground floor brickwork to match existing. It is the Parish Council's understanding that the brickwork in Tor Bryan was discontinued long ago and is no longer commercially available.</i>			
PLH21/041	<b>HIGHWAYS</b>			
	<ul style="list-style-type: none"> <li><b>Social Distance Measures</b></li> <li>e-mail dated 27/01/21 from Bor Cllr Cloke in response to Parish Council e-mails of</li> </ul>			

	<p>07/01/21 and 21 27/01/21. The budget for pavement signs had been spent. Further information to be sought on the positioning of the 20mph signs.</p> <ul style="list-style-type: none"> <li>• <b>Speeding</b> Action to reduce speeding in Ingatestone was discussed including a speed camera. Further information on the cost implications of this to be investigated.</li> </ul>
PLH21/042	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>• e-mail dated 17/12/19 to Planning Enforcement – The Viper, Mill Green Road - Awaiting an update.</li> <li>• A History of 'The Viper' is being compiled for publication in the Parish Council's Newsletter.</li> <li>• The Barber's Shop, Market Place – works to a Listed Building enforcement ref: RUD292738885. Awaiting a reply from Borough Council Enforcement.</li> <li>• Town &amp; Country Planning Act 1990 Notice of an Appeal under Section 78 by Ms Sarah Kirk – Ingatestone Garden Centre, Roman Road, Ingatestone, CM4 9AU. Appeal opening on 2<sup>nd</sup> February 2021 at 10.00am (Planning application 17/01815/OUT) – <i>noted</i>.</li> </ul> <p>Letter dated 21/01/21 from Redrow Homes advising of 17/01815/OUT Appeal - <i>noted</i>.</p> <ul style="list-style-type: none"> <li>• NOKA sign, Bell Mead - e-mail and photos sent 28/01/21 to Planning Enforcement. A formal letter had been sent from Borough Council Enforcement to the operators to remove the sign from highways land within seven days – <i>noted</i>.</li> <li>• 20/00928/CAT – 62 Tor Bryan - e-mail from Borough Council's Arboriculturist advising that the Horse Chestnut included in the application was diseased and would be felled for safety reasons – <i>noted</i>.</li> <li>• Cllr Winter reported that she had received a request for the Parish Council to assist with students taking part in the Duke of Edinburgh Award. The Committee suggested that a tree survey on Seymour Field and Fairfield, a street furniture audit and signage could be possibilities.</li> </ul>
PLH21/043	<p><b>BUDGET 2021/22</b></p> <ul style="list-style-type: none"> <li>• e-mail from the Borough Council's Arboriculturist dated 21/01/21 confirmed there was no fee for placing TPO' on trees. The Committee therefore withdrew their request for £250 and after discussion had no items to be included in the budget.</li> </ul>
PLH21/044	<p><b>BBC STRATEGIC GROWTH OPTIONS</b></p> <ul style="list-style-type: none"> <li>• Brentwood Local Plan – Cllr Winter reported that the Inspector would be reviewing new development sites in Ingatestone on 05/02/21.</li> </ul>
PLH21/045	<p><b>LOCAL LISTING</b> Nothing to report.</p>
PLH21/046	<p><b>PARKING</b></p> <ul style="list-style-type: none"> <li>• New Road grasscrete – e-mail from Bor Cllr Cloke confirming that the application had been submitted on 01/08/20 but not yet validated. It was agreed that this should be referred to the County and Borough Councillor Exchange and also an additional entrance/exit from Seymour Car Park to New Road.</li> </ul>
PLH21/047	<p><b>BELL MEAD</b></p> <ul style="list-style-type: none"> <li>• White lining of parking bays in older section of Bell Mead Car Park.</li> </ul>
PLH21/048	<p><b>NEIGHBOURHOOD PLAN</b> Cllr Winter reported that the final version of the document was ready to be sent to the Borough Council.</p>
PL2H1/049	<p><b>OTHER INFORMATION POINTS (not for resolution)</b></p> <p>20/00054/ENFNOT - Oakwood Appeal – Appeal in progress.  20/00074/ENFNOT – The Bumbles Appeal – Appeal in progress.  19/01092/PN42 – 82 The Furlongs -Awaiting Planning Officer's report.  Right to Regenerate to be put on the next Agenda  Flooding in the New Road/Little Hyde Lane subway.  Falling branches in the woods at Fryerning</p>
PLH21/050	<p><b>NEXT MEETING DATE THURSDAY 18<sup>TH</sup> FEBRUARY 2021 at 9.30 am via ZOOM</b></p>