## **INCOME**

INCOME							2010/20 Tabel					2010/10 T-+-I					2017/18				
							2019/20 Total budget per			2019/20		2018/19 Total budget per					Total budget				
Nominal ledger code (Sage) P&L Category (Sage)	2020/2021 budget						Nominal			actual (25/2/20)	2019/20 variance	Nominal			2018/19 actual	2018/19 variance	per Nominal Ledger code			2017/18 actual	2017/18 variance
	buuget		Use of reserves				Ledger code	_		(23/2/20)	variance	Ledger code			actual	variance	Leuger code		_	actual	variance
Brentwood Borough Council 4000 Grants	£0		Incomo	£213,839			£0	Brentwood Bo	_	£0	£0	£0	Brentwood Bo	-	£0	£0	£9,969	Brentwood Bord Grant	-	£9,969	£0
4001 Parish Precept	£173,839		Income Outgoings	£320,700			£170,430	Grar Parish P		£170,430	£0	£165,466	Grai Parish P		£165,466	£0	£156,100	Parish Pre	<u> </u>	£156,100	£0
4002 Burials and Ashes	£35,000		deficit to come from reserves	-£106,861			£35,000	Burials ar		£30,186	£27,168	£20,000	Burials ar		£47,168	£27,168	£25,000	Burials and	-	£29,889	£4,889
4004 Seymour Pavilion and pitch rent 4005 Grants received	£5,000		of which are capital projects (as highlighted below)  Balancing figure to come from non-ringfenced reserves	-£86,800 -£20,061			£2,500 £99,000	Seymour Pa Grants re	avilion rent	£4,769 £48,447	-£2,255 -£2,255	£3,200 £0	Seymour Pa Christma		£945 £0	-£2,255 £0	£1,500 £1,400	Seymour Pav Christmas	<u> </u>	£0	-£1,500 -£1,360
4900 Other income	£0		Summing regard to come from the transfer to contract	220,002			£0	Other in		£2,776	£81,249	£0	Other in		£81,249	£81,249	£400	Other inc		£6,242	£5,842
	£213,839						£306,930	1		£256,609	£103,906	£188,666			£294,827	£106,161	£194,369		L	£202,240	£7,871
EVDENIDITUDE										as at											
EXPENDITURE										25/02/2020											
P&L report heading P&L Sub heading (Sage) (Sage)	Nominal ledger code	Subheading	Methodology	2020/21 tota budget per	l 2020/21 individual	Grounds maint	2019/20 total budget per	2019/20 individual	Grounds maint	2019/20 spent to date	2018/19 varience	2018/19 total budget per	2018/19 individual	Grounds maint	2018/19 spent	2018/19 varience	2017/18 total budget per	2017/18 individual	Grounds maint	2017/18 spent	2017/18 varience
(5-85)	(Sage)			P&L category		contract	P&L category	subheadings	contract	spent to date	Turicino		subheadings	contract	Spene	varience			contract	Spent .	747767766
				(sage)	budget	element	(sage)	budget	element			(sage)	budget	element			(sage)	budget	element		
Purchase of items for Purchases - waste sacks etc	5000			£250.00	£250.00		£200.00	£200.00		£240.00	-£40.00	£200.00	£200.00			£200.00	£200.00	200		£187.00	£13.0
resale Fryerning Cemetery - Fryerning Cemetery trees	6001	Tree surveys and maintenance	£312.50 + £1000	£1,400.00	0 £1,400.00		£1,312.50	£1,312.50		£1,397.50	-£85.00	£1,715.00	£1,715.00		£2,330.00	-£615.00	£1,500.00	£1,500.00		£740.00	£760.0
Trees		·		-				,				·			ŕ		,				
Fryerning Cemetery - Fryerning Cemetery - Interments Interments	6002	Preparation of plots for ashes interment		£1,000.00	£1,000.00		£1,300.00	£1,300.00		£855.00	£445.00	£900.00	£900.00		£1,389.50	-£489.50	£1,100.00	£1,100.00		£735.00	£365.0
Fryerning Cemetery Fryerning Cemetery Ground	6100	Empty rubbish bins (contract)	new contract	£25,960.00	0	£125.00	£21,210.00		£125.00	£11,053.70	£10,156.30	£19,175.00		£750.00	£14,609.95	£4,565.05	£19,675.00		£750.00	£18,400.93	£1,274.0
Ground Maintenance Maintenance		Grass cutting (contract)	new contract			£10,090.00			£10,090.00					£9,405.00					£9,405.00		
		Gardening (contract)	new contract			£1,395.00 £1,100.00			£1,395.00 £1,100.00					£1,780.00 £1,040.00					£1,780.00 £1,040.00		
		Fryerning Hedges (contract) Topping up of graves and reseeding	new contract		£1,500.00			£1,500.00	11,100.00				£1,200.00	11,040.00				£700.00	11,040.00		
	NEW NEW	Bench in the Annexe Green burial site project	as per quote received - to come from reserves		£750.00 £10.000.00			£5,000.00					£2,500.00								
	NEW	Ad hoc grounds maintenance repairs	as per quote received - to come montreserves		£1,000.00			£2,000.00					£1,000.00					£1,000.00			
	NEW	Cemetery management system	Move cemetery records to online - to come from reserves	£1,000.00	£1,000.00																
	NEW	Phone box furnishing		£200.00																	
Fryerning Cemetery - Fryerning Cemetery - Skip and Bin Skip and Bin Hire Hire	6203	2 x Skip hire for cemetery and rubbish collection	150 x 12	£1,500.00	£1,500.00		£1,800.00	£1,800.00		£1,345.63	£454.37	£1,374.59	£1,374.59		£2,199.45	-£824.86	£1,300.00	£1,300.00		£1,565.83	-£265.8
Ingatestone Ingatestone Churchyards -	6204	Grass cutting (contract)	new contract	£3,100.00	0	£2,880.00	£3,100.00		£2,880.00	£2,718.30	£381.70	£4,720.00		£3,960.00	£5,969.96	-£1,249.96	£4,720.00		£3,960.00	£4,774.96	-£54.9
Churchyards - Grounds Maintenance (contract) Grounds Maintenance																					
(contract)																					
		Gardening (contract)	new contract			£120.00			£120.00					£160.00					£160.00		
		Churchyard hedges (contract)	new contract			£100.00			£100.00					£600.00					£600.00		
High Street - Plants High Street - Plants and Watering	6301	Fencing around sunken grave Watering, weeding, planting (contract	TO COME FROM RESERVES T) new contract	£2,000.00 £4,840.00		£4,840.00	£7,200.00		£4,840.00	£6,631.81	£568.19	£5,950.00		£2,450.00	£6,967.84	-£1,017.84	£5,950.00		£2,450.00	£5,578.08	£371.9
and Watering			, nen contract						2 1,0 10.00					22, 130.00	,		,				
Fairfield - Repairs and Fairfield - Repairs and Renewals Renewals	6300	Play equipment repairs		£6,800.00	£2,000.00		£8,000.00	£1,000.00		£2,602.32	£5,397.68	£4,650.00	£1,000.00		£3,937.15	£712.85	£8,000.00	£1,000.00		£1,592.69	£6,407.3
		new play equipment			£3,000.00			£5,000.00					£2,500.00					£5,000.00			
		Parish Council street lights (Footpath 38)			£200.00			£400.00					£400.00					£400.00			
		Skate Park	repainting / service		£1,100.00			£1,100.00					£250.00 £500.00					£1,100.00			
Fairfield - Bins Fairfield - Bins emptying and litter	6302	New seating Bins and litter picking (contract)	new contract	£6,092.50	£500.00	£4,592.50	£5,592.50	£500.00	£4,592.50	£4,330.17	£1,262.33	£5,719.00	£500.00	£5,369.00	£5,792.19	-£73.19	£5,669.00	£500.00	£5,369.00	£5,894.64	-£225.6
emptying and litter picking																					
picking	NEW	Bins 3+ instal	to come from reserves		£1,500.00			£1,000.00					£350.00					£300.00			
Fairfield - Pond Fairfield - Pond maintenance	6304	Pond maintenance (outside of		£1,000.00	£1,000.00		£2,500.00	£2,500.00		£0.00	£2,500.00	£2,500.00	£2,500.00		£448.00	£2,052.00	£2,500.00	£2,500.00		£3,389.00	-£889.0
maintenance Fairfield - Trees Fairfield - Trees maintenance	6305	contract) Tree surveys and maintenance	£312.50 + £1000	£1,400.00	£1,400.00		£1,312.50	£1,312.50		£1,362.50	-£50.00	£1,690.00	£1,690.00		£2,744.00	-£1,054.00	£2,000.00	£2,000.00		£685.00	£1,315.0
maintenance Fairfield - Ground Maintenance	6306	Grass cutting (contract)	new contract	£3,980.00	1	£1,960.00	£3,980.00		f1 960 00	£3,403.30	£576.70	£4,400.00		f2 640 00	£3,439.96	£960.04	£4,400.00		£2,640.00	£3,399.96	£1,000.0
Maintenance	0300		20.0000	13,300.00			20,300.00		22,500.00	20,700.00	2570.70	2.,400.00		22,040.00	20,400.00	2500.04	_ +, +00.00		,0 10.00	_3,333.30	_1,000.0
		Ad hoc grounds maintenance repairs Fairfield hedges (contract)	new contract		£1,000.00	£1,020.00		£1,000.00	£1.020.00				£1,000.00	£760.00				£1,000.00	£760.00		
Seymour Field - Seymour Field - Maintenance	6501	Grounds and Pitch maintenance - gras		£60,500.00	£17,000.00		£40,775.00	£17,000.00	11,020.00	£11,611.58	£29,163.42	£25,225.00	£18,000.00	1,00.00	£511.20	£24,713.80	£20,000.00	£7,000.00	1700.00	£0.00	£20,000.0
Maintenance and Repairs		cutting and lining and litter picking																			
incuaii 3		Tree survey and maintenance	Initial tree tagging and survey + £2000		£2,500.00			£2,775.00					£2,225.00					£2,000.00			
	NEW NEW	Car park gate Children's playground	to come from reserves to come out from reserves with grant funding added		£5,000.00 £30,000.00																
	NEW	Bin replacement	to come from reserves		£500.00																
	NEW	Patio and benches / table tennis table outside pavilion	e to come from reserves		£3,000.00			£16,000.00													
	NEW		k estimate - to come from reserves		£2,500.00			£5,000.00													
Seymour Pavilion - Seymour Pavilion - Repairs and	6502	Maintenance	Ad hoc maintenance for site	£9,050.00	£2,500.00		£122,900.00	£5,000.00		£13,284.37	£109,615.63	£85,165.00			£240,853.03	-£155,688.03	£74,859.00			£4,620.83	£70,238.1
• •																	,				
Maintenance and Renewals												I					I				
Maintenance and Renewals Repairs	NEW	Furnishing of hall	to include projector and screen (£1000 grant received		£5,000.00			£5,000.00													
	NEW		2018/19 year)										t3EU 00					t3E0 00			
		Furnishing of hall  Water testing boiler service  Water rates			£5,000.00 £350.00 £600.00			£5,000.00 £350.00 £250.00					£350.00 £150.00					£350.00 £150.00			
		Water testing boiler service	2018/19 year) previous years		£350.00			£350.00													

Ī			Sewerage	estimate		£600.00	ı	£300.00			ı	£275.00			ı	£275.00		
	Seymour Pavilion - Cleaning	6503	Cleaning	Bin emptying weekly	£850.00		£2,500.00	£2,500.00	£756.46	£1,743.54	£0.00	2273.00			£0.00			
Cleaning		7001	Neighbourhood Plan		£2,000.00	£2,000.00	£10,000,00	£10,000.00	£5,095.00	£4,905.00	£4,000.00	£4,000.00	£3,562.80	£437.20	-		£1,837.18	-288.42
Iliah Chart Chairtan	. High Charact Chairtanna Tanan		High Street Christmas Trees												£5,160.00	CF 160 00		
Trees	High Street Christmas Trees	7020			£6,000.00		10,000.00	£6,000.00	£4,979.50	£1,020.50	16,000.00	£6,000.00	£4,688.50	£1,311.50	15,160.00	15,160.00	£4,962.95	£197.05
		NEW NEW	Finger post signage at the Railway History board in Market Place	estimate - to come from reserves estimate - to come from reserves	£750.00 £1,800.00	£750.00 £1,800.00	<del>                                     </del>											
Events	Events	7030	Horticultural show marquee		£1,360.00	£360.00	£2,520.00	£320.00	£1,007.00	£1,513.00	£1,150.00	£400.00	£2,060.00	-£910.00	£450.00	£360.00	£450.00	£0.00
			VE day (May 2020) and other celebrations			£1,000.00		£1,000.00										
		7085	Office move	new cabling, decorating and furniture - to come from RESERVES	£7,000.00	£7,000.00												-
			Community special constables	RESERVES	£2,000.00	£2,000.00	£2,000.00	£2,000.00	£0.00	£2,000.00	£2,000.00	£2,000.00		£2,000.00				
		NEW	Ingatestone museum project	items to assist with the creation of the museum eg internal displays etc		£5,000.00	£5,000.00	£5,000.00	£0.00	£5,000.00								
Car parking	Parking agreement	7080	High Street CCTV  Market square and Bell Mead parking	To come from reserves last year's charge plus 3%	£10,000.00 £1,200.00	£10,000.00 £1,200.00	£1,191.25	£1,191.25	£1,180.84	£10.41	£1,150.00	£1,150.00	£1,156.55	-£6.55	£1,150.00	£1,150.00	£1,130.55	£19.45
agreement			agreement		-													
Office staff salaries			Staff salaries	includes staff reorganisation plus 3%	£90,000.00		£69,930.00	£52,000.00	£57,302.61	£12,627.39	£51,937.56	£40,380.12	£49,806.67	£2,130.89	£39,750.00		£41,488.07	-±1,/38.0/
Office Rent, rates and	Pension contributions  I Rent	7096 7100	Essex Pension Allotment rent (Lord Petre) - reclaimed		£32,860.00	£5,400.00 £135.00	£23,215.00	£3,930.00 £135.00	£15,871.22	£7,343.78	£9,190.00	£3,757.44 £135.00	£9,299.71	-£109.71	£8,265.00	£3,150.00 £135.00	£4,967.35	£3,297.65
insurance			from Allot Assoc Fairfield rent (Lord Petre)			£50.00		£50.00				£50.00				£50.00		
			Seymour Field rent (BBC)			£300.00		£300.00				£275.00						ļ
			Library Hire			£1,500.00		£1,560.00				£1,560.00				£910.00		
			Office rent and service charge	inc larger office		£16,500.00		£7,000.00				£7,000.00				£7,000.00		ļ
			Seymour pavilion business rates	included office		£3,000.00		£2,000.00				17,000.00				17,000.00		ļ
			Seymour pavillon business rates			13,000.00		12,000.00										ļ
			Office rates	inc larger office		£6,000.00		£2,000.00										ļ
			Cemetery business rates			£3,000.00		£10,000.00				£0.00				£0.00		ļ
			Redecoration of common parts Building insurance contribution	inc larger office		£2,000.00 £375.00		£170.00				£170.00				£170.00		
Electricity and gas	Electricity	7200	Electricity - Lychgate	-	£1,580.00	£180.00	£1,400.00	£200.00	£1,805.91	-£405.91	£1,368.00	£228.00	£29.86	£1,338.14	£1,450.00	£250.00	£1,633.79	-£183.79
	,		Electricity - Seymour		,	£700.00		£500.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,,,,,,	£456.00		,,,,,,	,	£500.00	,	
	Gas	7201	Gas - Seymour			£700.00		£700.00				£684.00				£700.00		
Printing, postage and	Printing	7500	Newsletter - creating, printing and	2400+1840+1720	£5,425.00	£5,000.00	£6,410.00	£6,000.00	£3,929.14	£2,480.86	£6,635.14	£6,050.00	£4,571.36	£2,063.78	£2,875.00	£1,200.00	£2,215.35	£659.65
stationery			delivery - 3 editions pa					•			,			,				
	Postage and Carriage Office stationery	7501 7502	Postage and carriage Office stationery	£110/9*12 £190/9/12		£75.00 £350.00		£150.00 £260.00				£237.71 £347.43				£200.00 £650.00		
Telephone, Internet and Website	Telephone and internet (IXCG)	7550	Telephone	58 x 12 (Utility warehouse)	£3,220.00	£720.00	£5,048.00	£696.00	£2,158.70	£2,889.30	£5,410.00	£480.00	£3,949.37	£1,460.63	£2,568.00	£684.00	£1,036.00	£1,532.00
			Internet	included above				£0.00				£2,350.00				£384.00		ļ
		7551	APP development	Museum / tourism app for the village		£1,000.00		£1,000.00				£1,040.00				£1,000.00		ļ
	Website charges	7551	Website	google analytics report, misc repair work to website and hosting charge (£30pcm), planned website updates		£1,500.00		£912.00				£1,060.00				£500.00		
Computing and Software	Computer support, software and rquipment (IXCG)	7552	IXCG computer support <del>and</del> equipment replacement	calls and line rental, software, monitoring andd backup and misc IT fixes and updates	£3,000.00	£3,000.00	£3,380.00	£3,380.00	£3,407.86	-£27.86	£1,884.00	£1,884.00	£2,306.12	-£422.12	£1,200.00	£1,200.00	£2,189.12	-£989.12
Legal and professiona	al Audit fees	7601	External audit fee		£6,140.00	£800.00	£4,400.00	£600.00	£3,287.72	£1,112.28	£16,375.00	£600.00		£13,410.70	£4,375.00	£600.00	£2,791.50	£1,583.50
-0 professiona					,		, .55.00		23,201.12	,	5,5.5.00			3,.20.70	,5.5.00		,, 51.30	,555.50
	Legal fees Payroll fees	7600 7602	General legal fees inc Seymour Field J&M Payroll	25*12		£4,000.00 £300.00		£2,000.00 £300.00				£5,000.00 £300.00	£4,249.60			£3,000.00 £300.00		
NEW	GDPR costs	7553	GDPR costs	45*12		£540.00		£1,000.00				£10,000.00	£2,964.30					ļ
	Professional fees	7604	Internal audit and annual RoSPA repor	t		£500.00		£500.00				£475.00				£475.00		
Software	Software subscriptions (Sage)	7606	Sage subscription	Increase to 2 users	£690.00	£390.00	£600.00	£240.00	£576.87	£23.13	£0.00	£0.00	£455.07	-£455.07	£235.00	£235.00		£235.00
subscriptions and equipment leasing	Equipment leasing	7702	Photocopier / printing monthy charge			£300.00		£360.00		£0.00	£350.00	£350.00		£350.00	£2,200.00	£2,200.00	£2,752.60	-£552.60
	Equipment leasing										<u> </u>							
Office repairs and renewals	Repairs and Renewals (Office)	7800	PAT test		£1,500.00	£150.00	£1,400.00	£150.00	£2,118.88	-£718.88	£1,375.00	£175.00	£1,343.15	£31.85	£745.00	£175.00	£65.82	£679.18
			Fire extinguishers - office and Seymou			£100.00		£100.00				£100.00				£70.00		
			New laptop - replacement			£750.00		£650.00				£600.00						ļ
		7800	Office - replacement furniture /			£500.00		£500.00				£500.00				£500.00		ļ
			additional items				I				I				I			ļ

Office cleaning	Cleaning (Office)	7801	Window cleaning - bus shelter		£72.00	£72.00	£150.00	£150.00	£	128.00	£22.00	£150.00	£150.00	£	156.00	-£6.00	£150.00	£150.00	£144.00	£6.00
Office - sundries	Office - sundries	7802	Sundry office items		£100.00	£100.00	£100.00	£100.00	£	31.03	£68.97	£100.00	£100.00	£	101.36	-£1.36	£150.00	£150.00	£30.49	£119.51
Bank charges and interest	Bank charges and interest	7900	Unity bank charges		£120.00	£120.00	£120.00	£120.00	£	123.50	-£3.50	£91.20	£91.20	£	131.70	-£40.50	£0.00	£0.00	£49.95	-£49.95
Donations and subscriptions	Subscriptions	8201	EALC / NALC		£1,510.00	£830.00	£1,446.00	£830.00	£1	,420.87	£25.13	£1,383.00	£800.00	£1	,430.51	-£47.51		£500.00		
			BBPCA			£100.00	1	£100.00				l	£50.00							
			Community led planning network / RCCE			£90.00		£90.00					£110.00							
			SLCC (Clerk)			£250.00	1	£185.00					£185.00							
			Information Commissioner			£35.00	1	£35.00					£35.00					£35.00		
			Essex Heritage			£25.00	1	£25.00					£25.00					£15.00		
			ICCM			£90.00	1	£90.00					£90.00					£90.00		
			Friends of Historic			£15.00	1	£15.00					£12.00					£10.00		
			Essex Playing fields			£40.00	1	£40.00					£40.00					£30.00		
			CPRE			£35.00	1	£36.00					£36.00					£29.00		
		8200	Grant award policy	Increased to £3000 by P&R Dec 19 with £750 max indiv	£3,000.00	£3,000.00	£2,000.00	£2,000.00	£1	,250.00	£750.00									
				grant																
Training	Training costs	8203	Councillor expenses / mileage		£2,250.00	£250.00	£5,190.00	£250.00	£2	,890.00	£2,300.00	£4,190.00	£250.00	£4	,523.25	-£333.25	£800.00	£250.00	£973.00	-£279.02
			Training budget	new councillors = increase in training required		£2,000.00		£2,000.00					£1,000.00					£550.00		
Insurance	Insurance	8204	Insurance	3 year agreement	£830.00	£830.00	£1,000.00	£1,000.00	£	825.19	£174.81	£2,100.00	£2,100.00	£1	,016.44	£1,083.56	£1,190.00	£1,190.00	£1,117.94	£72.06
Refreshments (ever	nts Refreshments	8205	Refreshments - office and events		£120.00	£120.00	£120.00	£120.00	£	95.83	£24.17	£120.00	£120.00	£	122.89	-£2.89	£150.00	£150.00	£160.46	-£10.46
and office)							1													
·		8250	NALC Quality Gold award		£250.00	£250.00	£150.00	£150.00	£	150.00	£0.00									
			TOTAL EXPENDITURE		£320,699.50	£292,477.00 £28,222.50	£395,952.75		£28,222.50 £17	5,588.31 £	220,364.44	£288,812.50		£30,914.00 £38	39,615.34	-£96,553.24	£226,330.00		£30,914.00 £129,010.75	£98,868.01
						£28,222.50	1	£28,222.50				l	30914					£30,914.00		
			I			£320,699.50	I	£395,952.75		f	£395,952.75		288812.4971				I	£226,330.00		