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PERSONNEL COMMITTEE

| | |
|---------------------------------|--------------------------------|
| MINUTES OF MEETING HELD: | 4 March 2021, 12.00pm |
| | Online meeting via Zoom |

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|----------------------|--|--------------------------------|-------|----------|----------|
| Present: | Cllrs | J Winter (Chair) | R Lee | P Jeater | D Sankey |
| | | C Russell | | | |
| Also present: | | A Wood Parish Clerk and RFO | | | |
| Absent: | | P Poston | | | |
| PC21/011 | Apologies for absence- for noting not approval No apologies were received. | | | | |
| PC21/012 | Announcements and Declarations of Interest None were presented. | | | | |
| PC21/013 | To approve the minutes from the last Meeting held on 2 February 2021 The minutes were approved but could not be signed by Cllr Winter due to social distancing measures. | | | | |
| PC21/014 | Public Participation Session No members of the public were present. | | | | |
| PC21/015 | Matters arising for Report/Information Exchange (not for resolution) There were no matters arising. | | | | |
| PC21/016 | Covid-19 guidance The Clerk presented the current Covid-19 risk assessment for the office. It was agreed that considering the new Government roadmap, that staff will be invited to return to the office no earlier than Stage 3 and would be expected back in the office following the move the Stage 4. The Clerk was asked to advise the staff of this decision and then the Councillors. | | | | |
| PC21/017 | Items for inclusion in the Next Agenda (not requiring resolution or action) There were no additional suggested items for the agenda | | | | |
| PC21/018 | Chairman to close the meeting Close of meeting: 12.26pm Date of next meeting: 6th April at 9.30am Venue: online via Zoom | | | | |