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## FACILITIES COMMITTEE

**MINUTES OF MEETING HELD: 14 December 2020, 7.30pm**  
**VENUE: Virtual meeting**

<b>Present:</b>	<b>Cllrs</b>	D Sankey (Chair) R Lee	P Jeater	C Russell	M Marston
<b>Also Present:</b>		A Wood (Clerk and RFO)	A Wright (Parish Caretaker)	R Skepelhorn	
<b>Absent</b>	<b>Cllr</b>	R Pittman	D Carpenter	C Baker	

**FA20/084 Apologies for Absence to be received but not approved**

No apologies had been received

**FA20/085 Announcements and Declarations of Interest**

None were presented.

**FA20/086 Approval of minutes of the last Facilities meeting held on 16 November 2020**

Approved but not signed by Cllr Sankey owing to the nature of the meeting.

**FA20/087 Public participation session**

No members of the public were present

**FA20/088 Matters arising for report (not for resolution)**

- Brentwood Borough Council are meeting to confirm the number of electric vehicle charging points for Ingatestone.
- The disabled parking bay in Bell Mead has been relocated from its previous dangerous location to a bay outside The Lounge.

**FA20/089 Caretaker's report**

- The Caretaker gave a verbal update along with a written report.
- Mr Wright confirmed that he had removed the loose stepping block in the children's playground today.

**FA20/090 Seymour field and pavilion**

- Patio seating  
It was **RESOLVED** to purchase either **3 or 4 Sneyd Hill wheelchair accessible tables in brown from Broxap (£492+VAT each)** dependent on installation cost to meet the budget allocated for this project. The Clerk and Caretaker were given authorisation to progress this project from this point.

**Proposed: Cllr Sankey**

**All agreed**

- The Clerk presented information on outdoor gym equipment as an example of options available. It was agreed that £7500 be added to the budget for next year to progress this project but that the location would have to be agreed and grant funding obtained. It was further agreed that Councillors would investigate local outdoor gyms and their effectiveness in the New Year.

**FA20/091 Fairfield Recreation Ground**

- Mr Wright gave an update on the companies who have approached the council expressing interest in the project. He is meeting with

various companies and taking the lead on this project. He has requested proposals be presented in time for the February facilities committee meeting.

- Fencing around the sunken grave – it was **RESOLVED** to appoint **Mr Peter Trick to install a new metal fence to meet the Diocese faculty requirements at a cost of £1950. This is to be undertaken at the earliest opportunity.** It was noted that this was within the allocated budget and three companies were approached for this work.  
**Proposed: Cllr Sankey**  
**All agreed**
- Replacement Star Lane gate - It was **RESOLVED** to approve the **additional cost for black powder coating the replacement gate and posts at Star Lane at a cost of £260 inc VAT.** It was noted that this was within the allocated budget  
**Proposed: Cllr Sankey**  
**All agreed**
- Planting in Fairfield - It was **RESOLVED** that **JPB Landscapes plant four Flowering Cherries in Fairfield at the north end of the cricket pitch at a cost of £182+VAT which also includes stakes, watering system.** It was noted that this was within the allocated budget  
**Proposed: Cllr Sankey**  
**All agreed**

*Mr Wright left at 8.15pm*

**FA20/092 Fryerning Cemetery**

Nothing was tabled for this meeting

**FA20/093 Community gardens idea**

Cllr Jeater spoke on research that he had undertaken on identifying sites for a community garden including in Steen Close and at the back of Bell Mead. It was agreed that the Climate Emergency and Health and Wellbeing Working Groups work together on this subject within the forum of this committee. It was hoped that a Zoom meeting be held in the New Year on the subject, open to all residents to attend.

**FA20/094 Budget for the next year**

The budget planner for 2021/22 was reviewed and no further projects were added that had not already been discussed.

**FA20/095 Items for inclusion in the next Agenda (not requiring resolution or action)**

- Request for the use of the pavilion from Hearing Help Essex

**FA20/096 Close of meeting**

The Chair thanked the Cllrs for attending and closed the meeting at 8.30pm

**Date of Next Meeting**

**Monday 18 January 2020 at 7.30pm Venue: Zoom virtual meeting**