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EXTRAORDINARY FULL PARISH COUNCIL MEETING

**MINUTES OF MEETING HELD:
VENUE:**

**21 March 2022, 7.00pm
Council Chambers, Suite 3, 4 The Limes**

Present:	Cllrs	P Jeater (Chair)	D Sankey	P Davey	M Hart
Absent	Cllrs	C Russell P Poston	P Batchelor A Farrant	M Marston D Jelley (attended virtually)	J Winter L Emmett (attended virtually)
Also		R Whittow- Williams A Wood (Clerk and RFO)	R Lee	R Pittman	

FC22/026 Apologies for Absence – for noting but not approval

Apologies were received from Cllrs Poston and Whittow-Williams.

FC22/027 Announcements and Declarations of Interest

Cllr Batchelor advised that he is a trustee of the Ingatestone and Fryerning Community Centre.

FC22/028 Public Participation

No members of the public were in attendance.

FC22/029 To approve the minutes of the Full Council meeting held on 3 March 2022

The minutes were approved and signed as an accurate record by Cllr Jeater.

FC22/030 To confirm the budget for the financial year 2022-23

The final draft of the budget was presented to Council, and it was RESOLVED that it be accepted.

Proposed: Cllr Jeater

Seconded: Cllr Hart

All agreed

FC22/031 To confirm the future location of Full Council Meetings

After a discussion on the increasing cases of Covid, it was **RESOLVED that the April meeting should be held in the Community Centre, subject to availability. If not available, the meeting will take place in Seymour Pavilion at 7.45pm.** The Clerk was asked to action.

Proposed: Cllr Jeater

4 in favour, 3 against, 1 abstention

FC22/032 Chair to close the meeting

The Chair closed this meeting at 7.15pm

LEGAL AND FINANCE COMMITTEE MEETING

MINUTES OF MEETING HELD: 21 March 2022, 7.30pm
VENUE: Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	P Jeater (Chair)	D Sankey	P Davey	M Hart
Absent	Cllrs	J Winter D Jelley (attended virtually)			
Also		A Wood (Clerk and RFO)	L Emmett (attended virtually)		

LF22/014 Apologies for Absence – for noting but not approval

Cllr Jelley attended virtually and therefore was not recorded as in attendance.

LF22/015 Announcements and Declarations of Interest

Cllr Jeater advised that he is the Chair of the Charles Cox Trust through his position as Chair of the parish council. As this is not a pecuniary interest, he advised that he would remain in the room for agenda item LF22/019. Cllr Jeater also informed the committee that as Chair of the Cricket Club, he will leave the meeting for agenda item LF22/024 and Cllr Davey will take the Chair.

LF22/016 Public Participation

No members of the public were in attendance.

LF22/017 To approve the minutes of the Legal and Finance Committee meeting held on 21 February 2022

The minutes were approved and signed as an accurate record by Cllr Jeater.

LF22/018 Matters arising for report / Information Exchange (not for resolution)

Nothing was raised.

LF22/019 Grant applications

- It was **RESOLVED to award £750 to Starburst Firework Effects** as a contribution to the planned Jubilee firework display in June.
Proposed: Cllr Hart
Seconded: Cllr Winter
4 in favour, 1 abstention
- It was **RESOLVED to award £750 (£250 more than requested) to the Charles Cox Trust** as a contribution to their trust as they provide grants to local school children, which is outside of the remit of the Parish Council grant scheme.
Proposed: Cllr Hart
Seconded: Cllr Winter
4 in favour, 1 abstention

It was noted by members that these grant awards will come out of the 2022/23 grant fund.

LF22/020 Risk Management

The Clerk presented the cashflow calculations for the end of March 2022 and advised that the council's Nationwide savings account was only providing an interest rate of 0.05%. It was **RESOLVED that the Nationwide Account be closed with the funds transferred to the Unity current account**. This would provide a greater cashflow at year end and a future discussion on a new savings account can be undertaken in the new financial year.

Proposed: Cllr Jeater
All agreed

LF22/021 GDPR matters

Nothing tabled

LF22/022 Finance and Payment approval

- The profit and loss report for the month of February 2022 was received and approved.
- The new payments and receipts for March 2022 were approved.

LF22/023 Items for inclusion in the next agenda (not requiring resolution or action)

There were no items.

Having regard to the confidential nature of the business to be transacted, it is RESOLVED that the meeting is now not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

Cllrs Emmett and Jelley left the meeting at this point

LF22/024 To receive and review the legal advice regarding Fairfield

Cllr Jeater left the meeting at this point and Cllr Davey took the Chair for the remainder of the meeting.

The advice from Ellisons Solicitors was received and noted. It was agreed that the Clerk proceed in instructing the solicitors to produce a licence document at the council's expense.

Proposed: Cllr Davey

Seconded: Cllr Hart

All agreed

LF22/025 Chair to close the meeting

The meeting closed at 8.02pm

The next Legal and Finance Committee 25 April 2022, 7.30pm, Council Chambers, Suite 3, 4 The Limes